

**Architectural Review Committee (ARC) : Submission Form for improvements to exterior of home and any outbuildings, fences, or addition of the same, etc.**

Date: \_\_\_\_\_

Member Name: \_\_\_\_\_

Member Phone: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

RRVE Block and Lot: \_\_\_\_\_

Does this submission, to your knowledge, represent a variance from existing POCRRVE Covenants, Conditions and Restrictions (CCR's) ? \_\_\_\_\_ Yes \_\_\_\_\_ No

1) **Description:** Please provide a brief description of what you are submitting for consideration, and who will be responsible for requesting/pulling the needed permits required to complete the project?

Name/s: \_\_\_\_\_

Phone Number: \_\_\_\_\_

2) **Supporting Documentation:** Please provide (attach) appropriate plans, specifications, diagrams, elevation drawings, photographs, plats, etc. reflecting size, placement, location, set back distances, visual appearance, or any other criteria that would assist in understanding this request.

3) **Materials:** if appropriate, please provide a description of the materials being used. All materials must be new material.

4) **Duration:** Please provide anticipated start date and expected completion date of the project.

Anticipated Start: \_\_\_\_\_

Anticipated Completion: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Impact Statement (For ARC use only)**

ARC Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ARC Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return this completed form, along with all required supporting documentation attached to: RRVE P.O. Box 1231 Alto, NM 88312 / or to any ARC Member or Board Member. RRVE Phone: 575-336-2125

Or, we can make arrangements to process the paperwork by email as well.