

**Architectural Review Committee (ARC) : Submission Form for sitting or construction of a new home on vacant Lot. All homes must be new materials and must be a minimum of 1000 square feet of living space.**

Date: \_\_\_\_\_

Member Name: \_\_\_\_\_

Member Phone: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

RRVE Block and Lot: \_\_\_\_\_

Does this submission, to your knowledge, represent a variance from existing POCRRVE Covenants, Conditions and Restrictions (CCR's) ? \_\_\_\_\_ Yes \_\_\_\_\_ No

**1) Permits:**

Who is responsible for pulling the permits required for completing the sitting or construction of the new home? Who is responsible for road repair if needed due to connection of utilities?

Name/s: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**2) Display of permit:**

Sitting or construction permit must be clearly visible on the Lot until the Certificate of Occupancy has been issued.

**3) Digging:**

Who is responsible for calling 811 prior to digging on the Lot ?

Name/s: \_\_\_\_\_

Phone Number: \_\_\_\_\_

4) **Supporting Documentation:** Please provide (attach) appropriate plans, specifications, diagrams, elevation drawings, photographs, plats, etc. reflecting size, placement, location, set back distances, visual appearance, or any other criteria that would assist in understanding this request.

5) **Materials:** if appropriate, please provide a description of the materials being used. All materials must be new material.

6) **Duration:** Please provide anticipated start date and expected completion date of the project.

Anticipated Start: \_\_\_\_\_

Anticipated Completion: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Numbers for Utilities and Solid Waste (trash pickup)

Rainmakers for Water meter/Sewer: P.O. Box 1128 Alto, NM 88312

Phone: 575-336-4488

Zia Natural Gas: P.O. Drawer 888 Ruidoso Downs, NM 88346

Phone: 575-378-4277

Otero County Electric COOP: 1135 NM-48 Alto, NM 88312

Phone: 575-336-4550

Lincoln County Solid Waste: P.O. Box 68 Carrizozo, NM 88301

Phone: 575-648-2385

Lincoln County Road Dept. for Address P.O. Box 666 Capitan, NM 88316

Phone: 575-354-2922

**Impact Statement (For ARC use only)**

ARC Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ARC Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return this completed form, along with all required supporting documentation attached to: RRVE P.O. Box 1231 Alto, NM 88312 / or to any ARC Member or Board Member. RRVE Phone: 575-336-2125